

Mrs Saima Rasul
Designated Premises Supervisor
and Premises Licence Holder
Eden Wine Bar
33 Market Street
Bridgend
CF31 1LJ

**Legal and Regulatory Services /
Gwasanaethau Cyfreithiol a Rheoleiddiol**
Direct line / Deialu uniongyrchol: (01656) 643256
Ask for / Gofynnwch am: Mrs Jane Peaty
Our ref / Ein cyf: EJD
Your ref / Eich cyf:
Date / Dyddiad: 17th July 2015

Dear Madam

LICENSING ACT 2003, SECTION 100
TEMPORARY EVENT OBJECTION NOTICE
EDEN WINE BAR, 33 MARKET SREET, BRIDGEND CF31 1LJ

Extension of hours from closure on Sunday 2nd August 2015 until 04.30am
For the sale by retail of alcohol and the provision of regulated entertainment and to supply alcohol both on and off the premises.

Application is made by the Public Protection Department to object to the notice as it is believed that this event will undermine the licensing objective relating to Public Safety as set out by the Act.

It is a condition of your premises licence that prior to opening, you provide the Department with the attached documentation. You have not provided this information and as such have failed to demonstrate that the premises will not impact on public safety. Should the relevant documentation be submitted, I will remove this objection.

Yours faithfully



Jane Peatey, Principal Environmental Health Officer
On behalf of **ASSISTANT CHIEF EXECUTIVE LEGAL AND REGULATORY SERVICES**

Appendix 1

Health & Safety Policy

1. Where there are five or more employees, a written statement of general policy with respect to health and safety must be provided and revised as often as appropriate. The health and safety policy statement should set out how health and safety will be managed in the premises. It is a unique document that shows **who** does **what**; and **when** and **how** they do it.

The matters normally dealt with in the 'Arrangements' section of the safety policy would include: -

- | | |
|------------------------|---------------------------------|
| A) First Aid | G) Accident recording/reporting |
| B) Fire Safety | H) Training |
| C) Electrical Safety | I) House Keeping |
| D) Manual Handling | J) Machine Maintenance |
| E) Protective Clothing | K) Hazardous Chemicals |
| F) Lift Safety | L) Noise |

The above list is not exhaustive and any other matters relating to the specific business activities should be included.

Risk Assessments

2. A suitable and sufficient assessment of the risks to health and safety of employees and others shall be made. The assessment is a systematic examination of all work activities undertaken and the risks they create for employees, visitors, customers and others. A written record is required of the assessment if there are **more than five employees**.

The following principles should be applied when deciding the necessary control measures:

- if possible avoid a risk altogether e.g. do the work in a different way, taking care not to introduce new hazards
- combat the risks at source e.g. replacing slippery steps is better than displaying a warning sign;
- adopt working requirements to the individual;
- take advantage of technological and technical process;
- implement risk prevention measures that protect the whole workstation rather than individuals;
- ensure that all workers and other people on site understand what they must do; &
- the existence of a positive safety culture that is recognised at all levels within the organisation.

Procedures for Serious or Imminent Danger

3. Establish procedures to be followed in situations of serious or imminent danger e.g. fire, bomb alert etc. Procedures should set out clear guidance when workers should stop work and how they should move to a place of safety. Identify competent persons to implement procedures, identifying their specific roles and responsibilities. The procedures and competent persons must be brought to the attention of all staff.

Passenger Lift

4. Provide a lifting equipment certificate for the passenger lift. The lifts must be thoroughly examined by a competent person at intervals: -
 - a) Equipment for lifting persons or a lifting accessory must be examined **every six months**;
 - b) Other lifting equipment every 12 months; &
 - c) or in accordance with an examination scheme.

A LOLER report of the examination must be sent to the person responsible for the equipment (duty holder). **A copy of the latest record of such a check to this office must be forwarded to the Public Protection Department.**

The maximum load, which the lift can carry must be clearly marked in a conspicuous position within the lift car, this should include the maximum number of persons to be carried.

Gas Safety

5. All gas appliances and heating systems must be maintained in safe working order and checked for safety at least every 12 months by a competent person who is registered under the Gas Safe Register scheme. Up to date records of appropriate safety checks must be kept and made available for inspection. **A copy of the latest record of such a check must be forwarded to the Public Protection Department.**

Electrical Safety

6. The electrical installations (mains electrics) and portable equipment must be maintained in a safe working condition. In most commercial premises it is appropriate for the electrical installation to be inspected by a suitably competent person at least every 5 years. A competent person must be employed to test and inspect the mains electrical installations and keep a copy of this certificate at the premises so that it can be checked as and when required for future inspections. **A copy of the latest electrical inspection report must be forwarded to the Public Protection Department.**

Management of Asbestos

7. A person with responsibilities for the repair and maintenance of non-domestic premises must find out if there are, or may be, asbestos-containing materials (ACMs) within the building.

The duty to manage will require the duty holder to:

- Take reasonable steps to find asbestos on their premises and assess the condition of these materials;
- Presume that materials do contain asbestos unless there is strong evidence that they do not;
- Prepare a record of the location and condition of asbestos, or presumed asbestos, materials and assess the risks from them;
- Prepare and implement a plan to manage those risks; and
- Provide information on the location and condition of the materials to anyone who is liable to disturb them. (E.g. Staff, contractors)

The duty requires that information on the location and condition of the asbestos is made available to anyone liable to work on it or disturb it. Any employees involved in building

maintenance work and any contractors working on the premises should know if the building contains, or may contain, asbestos. They should also be told where it is and that there are potential risks to their health if they disturb it.

